



Transportation Manager

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Fax 803.753-6006

June 15, 2015

Transportation Providers for Hagemeyer North America

Dear Billing Dept:

Effective with **October 3, 2011** ship dates, **Hagemeyer** will be using TSG, Inc. in Lawrenceville, GA for our freight invoice payment processing. TSG's standard platform will provide you visibility to remittance detail, freight bills declined for payment, and freight bills authorized for payment.

Please allow this letter to serve as your authorization to mail hard copy invoices to:

***** NEW BILLING ADDRESS EFFECTIVE JUNE 15, 2015 *****

Hagemeyer North America, Inc.

c/o TSG, Inc.

8700 W. Trail Lake Dr. Ste 100

Memphis, TN 38125

It is important that any problems and/or inquiries that you may have regarding your invoices are handled promptly and efficiently. To help you with payment status or inquiries, TSG provides payment inquiry services either via the Internet, Email and/or phone. Specific requirements for using these services can be located under the Billing Guide link at <https://www.hagemeyerna.com/Resources/Site-Locator-Orig.aspx>

Please update your records accordingly. We thank you for your continued cooperation.

Sincerely,

Paul A. Page

Transportation Manager